# **CURRICULUM VITAE**

Hallie Caroline Gates, M.S.

### **Education**

#### Initial Probation and Pretrial Services Training Program, January 2015

Federal Law Enforcement Training Center – Charleston, South Carolina

Master of Science, Criminal Justice, December 2012

Lamar University – Beaumont, Texas

Bachelor of Science, Criminal Justice, May 2010

Lamar University – Beaumont, Texas

Academic Professional Experience

#### **Criminal Justice Program Director and Instructor**

Lamar State College Orange-August 2023-Present

The Program Director provides support for academic personnel, programs, and services within the program. The Program Director handles responsibilities related to accreditation, budget, curriculum and assessment, faculty evaluation and support, outreach, scheduling ,student support as well as instructing criminal justice courses. I also facilitate the on campus Criminal Justice Organization as well as the Criminal Justice Advisory Board.

#### **Criminal Justice (Dual Credit) Instructor**

Silsbee High School/Lamar Institute of Technology-July 2022-August 2023

The responsibilities for this position included instructing multiple criminal justice courses including Principles of Law, Law Enforcement I and Law Enforcement II, as well as their crossover college credit courses. I provided students with appropriate learning activities and experiences in the career and technical education academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. I successfully piloted the first dual credit criminal justice program between Silsbee High School and Lamar Institute of Technology with 5 students in Fall of 2022. I grew the program to 35 students in Spring of 2023. I helped enable students to develop competencies and skills to function successfully in society. I also facilitated the Silsbee High School Criminal Justice Club. Our Club participated

in the Texas Public Service Teacher Association Regional Competition in December, 2022, and placed second in Cell Extraction and first in Law Enforcement Agility.

### Non-Academic Professional Experience

### **United States Probation Officer-Presentence Investigator**

Eastern District of Texas – August 2014-November 2019

My duties as a United States Probation Officer consisted of conducting presentence investigations that I was responsible for submitting to the court. I conducted investigations on federally convicted offenders prior to sentencing. These investigations comprised a variety of different elements including offense conduct, criminal history, family background, physical and mental health, substance abuse and employment. Presentence investigations provide U.S. District Judges a glimpse into the background of each defendant to reveal their true character and motives. The more complicated aspect of the presentence investigation is calculating the guidelines applicable for each case. The knowledge expected to calculate guidelines effectively include an understanding of the United States Guideline Manual and the United States Statute along with keeping current with updated case law. Presentence investigators are single-handedly responsible for recommending a legal and just sentence for each defendant. United States District Judges rely heavily on the sentencing recommendation of the presentence writers, as we are the experts in this field. I worked in a high stress, deadline intensive environment that demanded reliable and accurate product to ensure federal judges have the information they need to promote a fair, just, and legal sentence for each federal defendant. This position requires integrity, confidentiality and reliable discretion, as this position primarily demands the ability to work independently.

#### **State Probation Officer**

### Hardin County Community Supervision Office - April 2010-August 2014

The duties of this position initially included a caseload of approximately 190 misdemeanor cases. My misdemeanor caseload consisted of many different types of criminal cases from driving while intoxicated cases, assaults, drug cases, etc. The responsibilities with my caseload ranged from monthly office visits, motivating the compliance of the defendants on probation, guidance to aid in completion of standards, for example, drug or anger management classes or community service hours. Ensuring the safety of the public was my main priority while serving as a state probation officer. Therefore, I scheduled monthly field visits to investigate possible non-compliance issues along with making contact with defendants outside of the office to better understand their situations. I was also required to testify on behalf of any motion to revoke that I may have filed on a defendant for violations of their probation.

Aside from testifying, I had monthly court duties when acquiring new defendants after court. I have experience handling intoxicated, depressed, angry and mentally/emotionally unstable individuals while handling my caseload. I volunteered for and was assigned with writing presentence investigation reports for the 356th District Court of Texas after taking over a more intensive felony caseload. The first two years of my employment as a probation officer, I went to evening school to complete my graduate degree along with completing a thesis project.

# Clerk-Student Temporary Employment Program (STEP)

United States Attorney's Office - February 2008-April 2010

- Aided in hurricane preparedness initiatives along with providing assistance with a joint terrorism conference put on by the United States Attorney's Office at Lamar University.
- Communication duties such as answering phones, screening and transferring phone calls by making sure no defendant's or unauthorized persons speak to the prosecutor's, screening and taking care of guests.
- Mail responsibilities such as receiving mail, distributing mail, metering mail and delivering mail to post office.
- Human resources duties such as filing in personnel folders, making labels for personnel folders via typewriter, and running personnel reports through computer software.
- Responsible for clerk's run which is a delivery of important court documents to the United States Courthouse.
- Litigation duties such as making copies of documents, faxing documents, closing and filing cases by using U.S. Attorney's Office developed software, redacting indictments to fit the needs of the courts.

Student Aid - Lamar University Admissions Office - 2007-2008

- Receptionist Duties such as answering phones, transferring phone calls, taking care of guests and their questions.
- Mail responsibilities such as preparing and taking mail to post office.
- Filing student changes to accounts in their academic folders.
- Access to student's accounts and ability to make changes on their accounts.

# Community Service

Younglife Committee Member 2017-Present Symphony League of Beaumont Member 2018-2020

**City of Beaumont Localist** 

2019-2022

BFF Pet Adoption 2013-2017

Volunteer

Fostered and placed over 20 dogs in their forever home

Participated in over 50 adoption events

Volunteer Younglife Leader 2013-2017

Spoke at annual fundraising banquet to audience of 300+ people

Spoke at numerous student events on preplanned topics

**Criminal Justice National Honor Society** 2009-2010

**Executive Officer-Secretary** 

Lamar Dance Company 2007-2008

#### Zeta Tau Alpha 2006-2010

**Executive Council Member** 

Served as Judicial Representative-one semester

Served as Panhellenic Representative-one semester

Program Council Member

Planned, MC'd and organized parents day

#### **Skills and Accomplishments**

Graduate of Leadership Beaumont, 2020

Secured a Spay and Neuter grant for the Animal Care Department, City of Beaumont, 2020

Investigated high profile environmental federal crimes and recommended one of the highest restitution amounts in federal sentencing history for the killing of two endangered Whooping cranes.

"Top Gun" award at the Federal Law Enforcement Training Center in Charleston, South Carolina, for proficient shooting and scoring 100% in each of the three shooting courses.

Completed a thesis project that studied geographical differences in the application, retention and abolition of the federal death penalty with international perspective. This project focused on gathering data from all over the United States in multiple federal jurisdictions on the application of the federal death penalty.