

September 18, 2022

Education

Bachelor of Science in Architectural Technology, New York Institute of Technology

Professional Licenses

Registered Architect in New Jersey, other inactive Registered Architect licenses held in Pennsylvania, Maine, New York, Delaware and National Council of Architectural Registration Boards (NCARB).

Experience

All work listed is full time.

U.S. Department of Housing and Urban Development, Office of Hospital Programs (OHP), Office of Architecture and Engineering (OAE), 26 Federal Plaza NYC, NY 10278,

Current position, July 2008 to present, Architect/Project Manager, performing the role of Project Manager in the insured healthcare construction field.

Duties:

- Comprehensive management of assigned projects.
- Project processing, review of Architect/Owner contracts, Owner/Contractor contracts, cost estimates and proposals, construction progress schedule, preliminary and final construction documents compliance with applicable codes, laws and regulations
- Review of monthly requisitions for payment. Site visits include review of work in place.
- I authored the OAE bi-weekly presentation letter for FHA Commissioner and Assistant Secretary for Housing,
- Produced and presented a 2-day information seminar presented at HUD in Washington D.C.
- Produced research materials, analysis and opinion for HUD legal counsel for pending litigation.

- Provided briefing material regarding Freedom of Information Act (FOIA).
- Performed physical condition assessments of existing medical buildings.

National Park Service, Gateway National Recreation Area
February 2005 to July 2008

Position: GS-13 Supervisory, Branch Chief, Project Management Division (PMD)

Duties:

Branch Chief in charge of all aspects of PMD including:

As the first Branch Chief of PMD, I established the procedures and policies, managed the park's contract construction program with a staff of Architects and Environmental specialist.

Our team provided analysis, studies, programming, planning, and designs, we negotiated with contractors, and performed construction supervision, created progress schedules and prepared government cost estimates for all projects. Developed project management plans and complex technical procedures for the staff.

- Provided one-on-one instructions/mentoring to staff members regarding policy, procedure, technical issues and mission. Developed technical training procedure for all aspects of the branch. Supervision of staff including orientation for new staff, training, and performance.
- Member of park's senior advisory committee for long range planning and creation of a 20-year master plan.
- Preparation of construction documents CADD drawings and specifications, requests for bids, evaluation of bidders and bids.
- Chairman of Park's safety committee. Provided personal leadership to members tasked with safety roles.

Department of Defense, Fort Monmouth NJ
September 2001-February 2005

Position; Staff Architect, Master Planning and Environmental Division

Duties:

- Assigned as “Mentor” for architectural license candidates in our department.
- Team leader for the design of various projects.
- Made oral presentations regarding planning and architecture to senior officials and public entities. Created position papers and gave briefings to supervisory staff.
- Assigned the informal role of one of the department’s “Trouble Shooters” to resolve construction disputes, identify potential problems and risks and make recommendations regarding maintenance issues.
- Designed and CADD drafting of office interiors.
- I supervised our team and U.S. Army construction battalions in the basics of construction, these units were deployed to Iran and Afghanistan.
- Architectural liaison between Ft. Monmouth and contract developer hired to build new and renovate \$40 million of family housing for army personnel.

Private practice

Joseph Peters Architect, August 1984 to September 2001
Sole proprietor

R2LP Architects (Reilly, Lee and Peters)
Partner

Paul W. Reilly & Associates, Architects, November 1971 to August 1984
Senior Associate/Partner

Duties:

- All duties consistent with ownership of private Architectural practice for more than 20 years, design and monitoring project during the construction phase, review of shop drawings.
- Instructing staff on all aspects of architectural and interior design, and client relations.
- Mentored numerous architectural license candidates under the State Board of Architects internship program.
- Preparation of construction drawings utilizing CADD technology.

Work in private practice required that I possess the skills to communicate both oral and in written forms with groups from diverse private and professional backgrounds and make presentations before individuals, small groups and gatherings of as many as 200.

Examples include

- Attended and gave expert testimony at planning and zoning boards in approximately 20 cities and towns on more than 60 occasions where I presented my findings and recommendations to board members, municipal engineers and members of the interested public.
- Oral presentations to Boards of Directors and committees.
- Expert witness testimony in courts of law.
- Rendering decisions for applicants appearing before a Construction Board of Appeals.
 - Preparation of construction documents, studies, cost estimates, physical condition assessments and client liaison.
 - Preparation of construction drawings utilizing CADD technology.
 - Drawing on my firsthand construction knowledge I identified low cost alternatives to construction and maintenance for new and existing buildings.

Joseph Peters Architect

Design of and ownership of an 18,000-sf professional office

- Provided design, construction administration, and interior design of offices for a group of professionals.

Design of a 22,000-sf mixed use office/restaurant/retail shops including interior design
Featured in NJ Society of Architects publication "Architecture New Jersey"

Design of hundreds of homes/condos and residential additions.

Mayoral appointment to the area Construction Board of Appeals

- As the Architect representative of the Construction Board of Appeals, I was tasked with interpreting codes and making professional judgment decisions regarding adherence to applicable codes.

Additional information:

- President/CEO of 2 construction/development companies building/developing residential and commercial properties over a 20-year period.
- Owner/manager of a mini-storage facility.
- Taught career day seminars at local high schools.

Awards and Citations

- Letter of Appreciation from Assistant Secretary William Armbruster, U.S. Army.
- Certificate of Appreciation from 412th Construction Battalion and the 854th Explosive Ordnance Divisions for work performed with and for troops.
- Awarded five 'Commanders Coins' in recognition of work performed while at Fort Monmouth. (*It is considered an honor and achievement to receive one.*)
- Numerous Chamber of Commerce awards for design.